



MEETING MINUTES

11 AM; 7/14/021; BSCWSD Board Room

I. Regular Board Meeting Public Forum and First Board Meeting Logistics

A. Call to Order

- Board members in Attendance: Scott Altman, Jon Olsen, Renae Schumacher
- Quorum? Yes
- An attendance sheet is attached.

B. Select Minute Keeper – **Action** – Michelle Pond, from WGM Group for today.

C. Oath of Office – **Action** – Was previously signed and notarized by each board member. The oath is “I do solemnly swear that I will support, protect and defend the constitution of the United States, and the constitution of the state of Montana, and that I will discharge the duties of my off with fidelity so help me God”. The official forms will be filed with the county.

D. Determine Director terms – **Action** – Terms of office were determined by drawing lots. Olsen and Altman will serve 4-year terms. Renae Schumacher will serve a 2-year term.

E. Select Board President, Vice President – **Action** – after board discussion, it was decided that Renae Schumacher is secretary/treasurer, Jon Olsen is Vice president, and Scott Altman is President. This was formalized in Resolution 2021-1 (see attached). Olsen made the motion to adopt the resolution and it was adopted unanimously.

F. Establish preliminary rules for proceedings – **Action** – Preliminary rules were established. Quarterly meetings initially, follow Robert’s Rules. Rules will be expanded and formalized in the Bylaws, to be drafted at by an attorney and reviewed and potentially approved at next meeting.

G. Public comment on relevant non-agenda items – **Discuss** -None

II. New Business

A. History of the District – **Discuss** – Skipped, everyone in attendance is familiar.

B. Next Steps – Preliminary Engineering Report and Funding – **Discuss** – Mace Mangold with WGM Group, one of the engineering firms that prepared the Feasibility Study and is preparing the Preliminary Engineering Report and ARPA application, discussed the draft ARPA application that is due July 15th 2021 and the draft Preliminary Engineering Report (PER).

WGM recommends a \$25 million ask from ARPA competitive grants. Additional funding will be required. \$12 million from resort taxes have already been committed through an interlocal agreement between the tax board and the Big Sky County Water and Sewer

District (BSCWSD) . State Revolving Fund (SRF) loans will likely be applied for to fully fund the project proposed in the PER. A survey was filed in June to put the proposed project on the SRF Project Priority List, making it eligible to apply for funding in this cycle. Other potential funding sources have been identified, in case project costs increase or the full ARPA ask is not awarded.

WGM Group and AE2s recommend applying for a project that serves a larger area than the current District. This accounts for expected district growth, assuming other properties will want to annex in to be served by the District's sewer. Additional properties connected brings down per-user costs and increases the public and environmental health benefits.

The proposed project outlined in the Preliminary Engineering Report (PER) includes a new canyon collection system, lift stations to BSCWSD, treatment at the soon-to-be-upgraded BSCWSD MBR treatment facility, and a pipe bringing treated effluent back to the canyon for groundwater disposal. GCCWSD will pay BSCWSD to treat, BSCWSD will pay GCCWSD for disposal. The tax board has an interlocal agreement with the BSCWSD that lays the groundwork for this project. An interlocal agreement between the two Water Sewer Districts will be needed to determine the details. Preliminary discussions between the Tax board, engineers, and BSCWSD have estimated a 2:1 disposal/treatment exchange. The Canyon can expect to dispose of twice as much BSCWSD effluent as Canyon wastewater is treated. Nothing is final.

ARPA Funding will be competitive.

- C. **District Expansion – Discuss** - Future District boundaries are fluid – will change depending on property owner interest. There is an MCA that dictates how Districts can expand. Properties along the 64 have not been considered as potential additions to the sewer and District, but they could potentially join, if there is interest.
- D. **ARPA Application Approve and Sign – Action** - Resolution 2021-2 (See attached) Authorizing the Schumacher to sign for the District to Apply to ARPA - passed unanimously after Jon Olsen motioned “ I move to pass resolution 2021-2.”
- E. **Conoco Land Lease for Lift Station Location – Discuss** – This is recognized as a potential location for the primary lift station identified in the PER. Additional discussion will be needed at future meetings.
- F. **Establish regular meeting schedule and location – Action** – Quarterly meetings for now, mid-month. Exact schedules will not be set for now. The next meeting will be 14th September, 8am. Then Mid December. Special meetings can be called, as needed.

There was public comment suggesting setting a standing agenda item with BSCWSD for coordination – board members will consider.

- G. Establish process for calling special meetings – *Action*** – They can be called by any board member, with at least 48 hours public notice. This may be adjusted and formalized in the bylaws.
- H. Working Session with WGM Group – *discuss and make plan to address:*** - Altman was appointed to meet with WGM Group to take care of these tasks before the next regular board meeting.

- **Board training and resources**
- **Certificate of Incorporation**
- **Tax Exemption**
- **Insurance**
- **Bylaws**
- **Conflict of Interest Policy**
- **Public information storage** - website is under development from WGM Group.
- opening a bank account was discussed and will be addressed at the working session.

- III. Any Other Business Which May Properly Come Before the Board – *Discuss*** – Resort tax has committed an operating budget to the board for the first three years.

Working on getting letters of support to be included in ARPA and future potential funding applications.

Public outreach at special meetings may be useful. Direct newsletter to potential future district properties with updates was discussed.

Board reviewed draft logos that WGM presented and gave opinions.

- IV. Next Meeting Planning – 14th September, 8am**

- A. Draft Agenda – *Discuss*** – WGM Update on funding and lobbying efforts, Bylaws review and potential approval, status update on working session items.

- V. Adjourn – 11:40 – Olsen Motioned to Adjourn – unanimously passed.**

RESOLUTION 2021-1

A Resolution of the Gallatin County Canyon Water and Sewer District to Appoint Officers

RECITALS


WHEREAS, the Gallatin County Canyon Water and Sewer District is a county water and sewer district duly established in 2020; and

WHEREAS, the District for its efficient administration requires the appointment of officers;


WHEREAS, the Board of the District considered the appointment of officers at its July 14, 2021 meeting;

NOW THEREFORE, by unanimous vote of the Board, Scott Altman, is appointed the President of the District, Jon Olsen is appointed the Vice-President, and Renae Schumacher is appointed the Secretary-Treasurer.

Done this 14th day of July, 2021


Renae Schumacher, Board Member


Jon Olsen, Board Member


Scott Altman, Board Member

RESOLUTION 2021-2

A Resolution of the Gallatin County Canyon Water and Sewer District to Execute an Application and Certification for ARPA Water and Sewer Infrastructure Grant

RECITALS

WHEREAS, the American Rescue Plan Act of 2021 has made available to the State of Montana funds for water and sewer infrastructure projects;

WHEREAS, House Bill 632 requires applications for such grants to be filed with the State of Montana;

WHEREAS, the District requires financing for the construction of sewer lines and other infrastructure;


NOW THEREFORE, the District resolves to execute an application for such grant funds, up to the maximum limit set forth by statute, with a pledge of not more than one-half of the granted funds as matching funds. Renae Schumacher is authorized to execute any application for such a grant, and any Certification Form required for any such application.

Done this 14th day of July, 2021.

Renae Schumacher, Board Member



Jon Olsen, Board Member



Scott Altman, Board Member

GCWSD MEETING ATTENDANCE SHEET

11 AM; 7/14/2021; BSCWSD Board Room



#	Name	Affiliation	Contact	Remote Attendance?
1	STEVE JOHNSON	BSRAD	406-539-6460 johnsons731@aol.com	
2	Michelle Pond	WGM Group	mpond@wgmgroup.com	
3	Mace Mangold	WGM Group	mmangold@wgmgroup.com	
4	Rena Schumacher	Board Member	reneschumacher@gmail	
5	Terry Smith	BSCWSD 363	Terry@wsd363.com	
6	Scott Aitman	Board member	scott@orelwwrrock.com	
7	Jon OLSEN	Board Member Member	jolsen@lonemountainland.com	
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