



MEETING MINUTES

8am; 12/1/2021; BSCWSD Conference Room

The public may attend in person or via Zoom

Join Zoom Meeting:

<https://zoom.us/j/98589342375?pwd=MDhjdXF5elpOMmt6cTdic1c5NUIJUT09>

*Red text marks clarifications that were not discussed during the meeting.

I. Regular Board Meeting Public Forum and First Board Meeting Logistics

A. Call to Order – 8:10

- Board members in Attendance: Scott Altman, Jon Olsen, Renae Schumacher
- Quorum? Yes
- An attendance sheet is attached.

B. Revise and Approve July and September Meeting Minutes – *Action*

A few edits were discussed and made. *A motion to approve the October minutes, as revised, was made by Olsen, seconded by Schumacher and approved unanimously.* WGM will file these with the County Clerk and on the District's website.

C. Public comment on relevant non-agenda items – *Discuss*

None

II. New Business

A. Board updates and correspondence – *Discuss*

None that's not covered in later agenda items.

B. CommUNITY Meeting Recap – *Discuss*

Mace Mangold from WGM Group and Altman attended on behalf of the District. Lots of attendance. Not many people asked questions, but a lot of people were soaking up the information. People were generally curious about the timeline for the proposed project.

C. WGM Presentation of next steps, project timeline, and funding requirements – *Discuss*

Mace from WGM Group presented about project funding and associated deadlines. (see attached Canyon Project Funding Summary). Some clarification is needed with BSRAD and BSCWSD about fund priorities and how BSCWSD is standing as far as their project funding. The need for a BSRAD, BSCWSD and GCCWSD coordination committee was discussed and/or having GCCWSD board members attend BSCWSD and keeping

GCCWSD issues on BSCWSD's agenda. All board members will review the BSRAD Interlocal Agreement that commits funds to the canyon project by the next meeting.

"Project feasibility" will probably be most dependent on the discharge permit – that is about two years out. WGM group mentioned that the only way a direct discharge to the Gallatin River would be put back on the table is if concerns about human health are raised for the drinking water wells (mostly private) downgradient of the proposed new drainfields during this discharge permitting process. A public water system would get rid of this concern but may not be needed.

\$750,000 of Gallatin County Minimum Allocation ARPA grant money has been preliminarily approved by the county. The state has not yet approved the county's recommendation. WGM Group will check in with Gallatin County about the other \$750,000 ARPA funds asked from Gallatin County.

The Canyon Preliminary Draft Timeline (see attached) was also discussed. We'll want to start coordination with DEQ on design early so we can address their concerns early and do extra data collection as needed. MBMG has done a groundwater study in the area the last few years which will be useful.

Creation of a District Expansion plan was discussed – the new subcommittee could be involved.

The more grant funds we secure, the smaller the impact fee will be on customers. Costs are still very variable at this stage.

WGM is already contracted for line items 19 and 20 and partially contracted for 21. Item 22 will need direct coordination with BSCWSD.

Almost everyone who has called Altman about joining the District has been interested because it is an opportunity for them to add more units on their property. This make load calculations a moving target.

Having an impact fee discount for those who connect during the initial project but not allowing planned expansion to get that discounted fee was discussed. This is possible and should be considered as costs are solidified.

Private wells could be impacted. A central drinking water system would get rid of this issue.

Disposing of BSCWSD effluent in the Canyon may generate water right credits. The water rights from private wells and the small public systems in the canyon could also potentially be translated into a community water supply water right.

Highways 64 is planned to be reconstructed Summer 2022 roughly between the BSCWSD lagoons and the Conoco. Tiger Grant funds will be used. The sewer will require pipes to be constructed in that same right of way but the sewer project as planned will not be ready to proceed to construction in time. Coordination could save money and

having to tear up newly redone road. Anything that the District can do now to save money should be explored. Who is responsible for leading the road project? This should be a discussion item at the next board meeting.

Kristen Gardner (GRTF) – Asked if the district is open to subsidies for initial connection to the sewer for existing wastewater loads. This could help incentivize more properties joining the District quickly and removing their nutrient loads from the aquifer and Gallatin River. The Gallatin River Task Force would likely be willing to fundraise to help support this.

Ramshorn's existing system would be an asset to the District as disposal area. Ramshorn's system will need a large investment soon, so they are likely motivated to connect.

Discharge permit approval from DEQ is usually about two years. Design should progress in 2023. Design approval from DEQ is usually much quicker.

As planned, construction could start by the end of 2024.

It is still possible that BSCWSD would choose not to trade treatment for disposal but this is unlikely.

WGM Group is very optimistic about getting a discharge permit since the project would be removing nutrient loads and septic related health risks and not just creating a new load.

Finding open green space for effluent disposal through irrigation could be useful.

Shallow injection wells may be added back into the design discussion. They are less regulatorily complicated than originally thought. This would have less phosphorus removal than a typical absorption beds since it's not spread over as large an area. However, phosphorus is already low in the area.

D. Annexation and Outreach Committee formation – *Discuss, maybe action*

There was consensus that this is an important next step. WGM Group would like to get a broader group talking about annexation and bringing in potentially interested community members.

Kristen Gardner – The task Force and residents they talk with want to see the canyon expanded to remove loads. Stuart Goldberg, Scott Hammond, and Kristen from the Task Force have expressed interested and willingness to lead this. The subcommittee will lead educating the community about the proposed project and understanding related community concerns and working to convince others to join the District.

Altman moved to start an Annexation and Outreach Committee with one GCCWSD board member and several community members to help facilitate District expansion. Olsen seconded and the board passed the motion unanimously.

Altman plans to be on Outreach committee. Rich Chandler from Lone Mountain Ranch is potential member.

Olsen thanked Kristen Gardner for spearheading this. She said it's a priority for the Task Force.

III. Old Business

A. Insurance and bank account updates – *Discuss, maybe action*

The bank account should be opened today or tomorrow.

Jessica Trulen provided a cost estimate of \$2,000 a year for accounting services, including tax work. The board will hire her.

B. Conflict of Interest Policy – *Discuss, maybe action*

Olsen moved to adopt the proposed Conflict of Interest Policy (based off the BSCWSD policy) as amended for the GCCWSD. Schumacher seconded and the motion passed unanimously.

WGM Group will provide board members with the cleaned version of the adopted policy.

Each board member will fill and file the appropriate disclosure form with the state. Discussion about conflicts of interest will be a discussion item on the next agenda.

C. Website is live (<https://www.gallatincanyonwsd.com/>) – *Discuss*

The board and public is encouraged to check it out and provide feedback. Community members should be encouraged to fill out the "Project Interest Form" that is on the website.

Gallatincanyonwsd.com is now the District email. It was decided that WGM Group would respond to correspondence through that email for now on behalf of the District Board.

IV. Any Other Business Which May Properly Come Before the Board – *Discuss*

None

V. Next Meeting Planning

A. Date & Draft Agenda – *Discuss*

First Wednesday at 8am. January 5th

Items to include in the next Agenda (more can be added):

- Formalize the motion to allow Altman to approve expenses up to \$500 without additional board approval in the Bylaws. WGM Group will provide a revised draft, based off the motion in the October meeting.
- Conflict of Interest Policy Review and board member discussion of their potential conflicts of interest.
- Discuss BSRAD/BSCWSD Interlocal Agreement – clarify board questions
- Formation of BSRAD, BSCWSD, GCCWSD Coordination Committee

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VI. Adjourn – 9:20

A motion to adjourn was made by Olsen, seconded by Schumacher and approved unanimously.

Public comment will be encouraged before all non-emergency non-ministerial Actions.

GCWSD MEETING ATTENDANCE SHEET

8 AM; 12/1/2021; BSCWSD Board Room & Zoom



#	Name	Affiliation	Contact	Remote Attendance?
1	Michelle Pond	WGM Group	mpond@wmggroup.com	X
2	Kristen Gardner	Gallatin River Task Force		X
3	Scott Altman	Board Pres		
4	Renae Schumacher	Board Treasurer		
5	Jon Olsen	Board Vice Pres		
6	Mace Mangold	WGM Group	mmangold@wmggroup.com	
7	Scott Hammond	Community Member		
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PUBLIC MEETING AGENDA

Wednesday, December 1st, 2021, 8 am

Big Sky County Water Sewer District Board Room | 561 Little Coyote Rd, Big Sky

The public may attend in person or via Zoom

Join Zoom Meeting:

<https://zoom.us/j/98589342375?pwd=MDhj dXF5elpOMmt6cTdic1c5NUIJUT09>

(see next page for call in details)

I. Regular Board Meeting Public Forum

- A. Call to Order
- B. Revise and Approve October Meeting Minutes - *Action*
- C. Public comment on relevant non-agenda items – *Discuss*

II. New Business

- A. Board updates and correspondence – *Discuss*
- B. CommUNITY Meeting Recap - *Discuss*
- C. WGM Presentation of next steps, project timeline, and funding requirements - *Discuss*
- D. Annexation and Outreach Committee formation – *Discuss, maybe action*

III. Old Business

- A. Insurance and bank account updates – *Discuss, maybe action*
- B. Conflict of Interest Policy – *Discuss, maybe action*
- C. Website is live (<https://www.gallatincanyonwsd.com/>) - *Discuss*

IV. Any Other Business Which May Properly Come Before the Board – *Discuss*

V. Next Meeting Planning

- A. Date & Draft Agenda – *Discuss*

VI. Adjourn

Public comment will be encouraged before all non-emergency non-ministerial Actions.

ZOOM Meeting Invitation
Topic: Gallatin Canyon WSD Board Meeting
Time: Dec 1, 2021 08:00 AM Mountain Time (US and Canada)

<https://zoom.us/j/98589342375?pwd=MDhjdXF5elpOMmt6cTdic1c5NUIJUT09>

Meeting ID: 985 8934 2375

Passcode: 127827

One tap mobile

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+13462487799,,98589342375#,,,,*127827# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

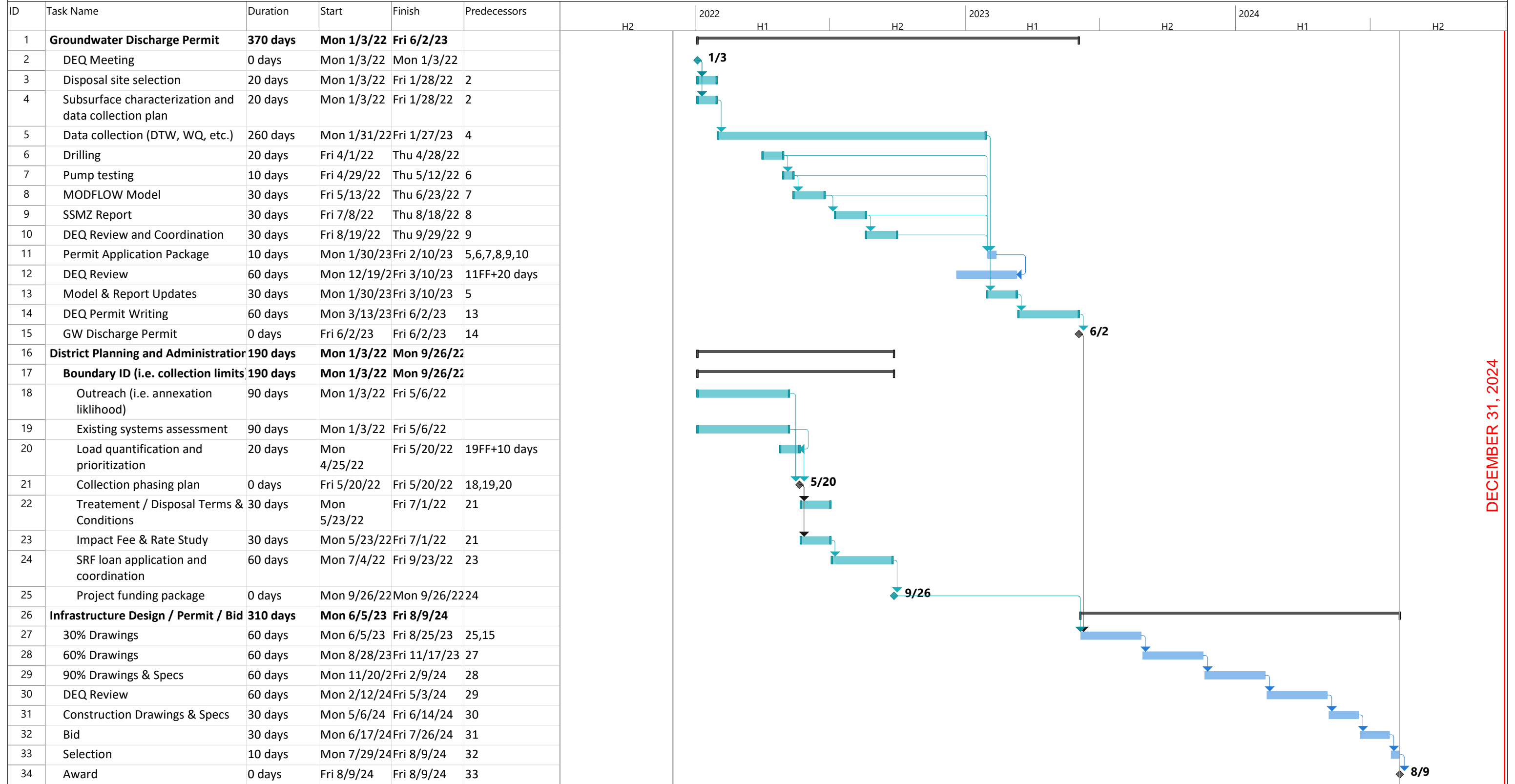
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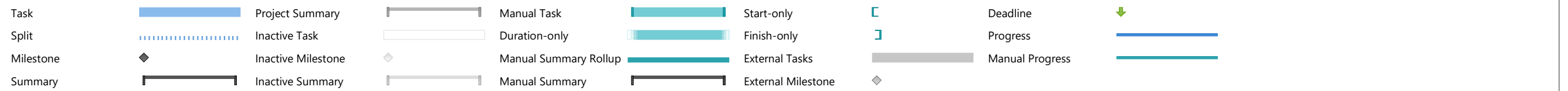
Find your local number: <https://zoom.us/j/98589342375?pwd=MDhjdXF5elpOMmt6cTdic1c5NUIJUT09>

Gallatin Canyon Water and Sewer District
Preliminary Overall Schedule



DECEMBER 31, 2024

Project: Canyon_Preliminary Ov
Date: Wed 12/1/21



CANYON PROJECT FUNDING SUMMARY

Funding Source	Million\$	Notes
BSRAD 1% for Infrastructure Fund	\$12.0 (allocated)	<p>Terms spelled out in Interlocal Agreement.</p> <p>Use funds by July 31, 2032</p> <p>Funding dependent on “if the Canyon Project is determined to be feasible” (see Section 3.3)</p> <p>Section 2.1: references renegotiation in the event ARPA funding is received.</p> <p>Section 2.6: BSCWSD \$27M supersedes funding for Canyon Project</p> <p>Section 3.2: joint Canyon Project subcommittee to be formed</p> <p>Section 3.3: (7) conditions to be satisfied for “project feasibility”</p>
ARPA Competitive Grant	\$2.0 (awarded)	Projects must be obligated by December 31, 2024 and completed by December 31, 2026.
Gallatin County Minimum Allocation Grant	\$ 0.75 (awarded)	TBD
Gallatin County Local Fiscal Recovery (LFR)	\$ 0.75 (pending)	TBD
BSRAD 3% Resort Tax	\$0.3 (+/-)	July 2021 – July 2023 3-years @ \$74,000/yr to Canyon District \$60,000 to Task Force
Total =	\$15.8 Million	

Commented [MM1]: Structured such that BSCWSD will own and operate Highway 64 conveyance infrastructure, but reserves the right to transfer to the Canyon District.

Commented [MM2]: Canyon Project must progress towards construction in a “reasonably prompt manner”.

Section 3.3. The obligations of the WSD with respect to the Canyon Project and of the RAD with respect to the Canyon Project Contribution are subject to satisfaction of numerous conditions, including, but not limited to, the following:

- (a) Water studies showing the Canyon Project is feasible.
- (b) Engineering reports; feasibility studies; environmental studies or reports; and other analyses that demonstrate the Canyon Project is feasible.
- (c) The WSD and the Canyon Area District must enter into one or more agreements satisfactory to the WSD pursuant to which the WSD would provide wastewater treatment service to the Canyon Area District and the Canyon Area District would accept treated water from the WSD.
- (d) The Board of Directors of the Canyon Area District must agree to proceed with the Canyon Project.
- (e) Adequate funding for the Canyon Project must be obtained.
- (f) Regulatory bodies, such as, but not limited to, the Montana Department of Environmental Quality and the Montana Department of Natural Resources and Conservation, shall have approved the Canyon Project.
- (g) Other documentation, licenses, permits, or approvals that demonstrate the Canyon Project is feasible.

CANYON PROJECT SCOPES

Scope Item	Amount	Notes
Canyon Groundwater Discharge Feasibility Report	\$25,000 (90% complete)	BSCWSD Contract. WGM updating report based on MBMG data
Existing Systems Assessment and load based phasing plan	\$60,000 (10% complete)	Gallatin River Task Force contract. WGM/APE to assess existing systems and preliminary plans / prioritization for abandonment and/or use for future District disposal.
Canyon District Administration, Funding, Preliminary Phasing	\$25,000 (90% complete)	WGM began work in July. Administration tasks: Board meeting facilitation, general support (by-laws, county/state registrations, bank account, website development, logo, etc). Funding tasks: ARPA funding committee, DNRC ARPA app, Gallatin County ARPA app, letters of support, CommUNITY forum and outreach Preliminary phasing: Phasing concept developed to support Gallatin County ARPA app (remains to be formalized)
Groundwater Discharge Permitting (continuation of Feasibility Report effort)	TBD	BSCWSD vs. GCCWSD contracting? 2022-2023
Phase 1 Project Planning (advance project to address items per Section 3.3 of the Interlocal Agreement)	TBD	Public outreach, District/project boundary, cost share coordination (treatment value vs. disposal value), interlocal agreement amendment. Water system planning? 2022-2023
Impact Fee & Rate Study	TBD	2022-2023
Phase 1 Project Engineering, Permitting and Construction	TBD	Late 2023 / Early 2024