



PUBLIC MEETING MINUTES

Wednesday June 28th, 2023, 11:30 am

This meeting will be held via zoom only

I. Regular Board Meeting Public Forum

A. Call to Order/start recording

The meeting was called to order at 11.32 and recording was started. Olsen and Altman are present, making a quorum.

B. Public comment on relevant non-agenda items – *Discuss*

None.

II. New Business

A. Fiscal Year 2024 Insurance – *Action*

MACo, the Montana Association of Counties was the District's prior insurance carrier and could keep rates lower by pooling the risk of special districts. However, they are no longer providing coverage for special districts so they are all looking for new insurance. Insurance companies are trying to catch up with all the new applications. The GCCWSD has received one quote, which is significantly more expensive than MACo's coverage. The insurance broker helping with this effort is fairly confident that at least one more quote will come in by the end of the month, and anticipates that it will be significantly cheaper and a better fit for the District's needs. It was recommended that that the board authorize Altman to secure the best available insurance option available by the end of the month.

Olsen asked if the District needs insurance at this time since they don't own property– they do need insurance. Board and general liability insurance should be pursued.

Olsen moved to authorize Altman to enter into an agreement to secure insurance for the District for FY 24 by the end of the month, not to exceed the current quote of \$9,744. Altman seconded. No discussion. The motion passed unanimously.

B. BSRAD Draw Requests – *Action*

Since it is the end of the fiscal year, these draws have been outlined to use up all of the FY 23 BSRAD funds available and start using the new \$400k feasibility assessment funds. This will bring the District closer to up-to-date on all bills for completed work, though a few unpaid invoices will still remain.

Altman will check with BSRAD to get a signed contract for the feasibility assessment funds – it is unclear if they are currently available to draw from now.

Altman moved to authorize the accountant to pay and request reimbursement from BSRAD for the presented invoices. Olsen seconded. No discussion. The motion passed unanimously.

C. Revised State ARPA Draw Request 2 – *Action*

Last week, the Gallatin County ARPA quarterly reports were reviewed and approved – they included no draws of funds. This draw request for State ARPA funds is combined with the required quarterly report and a waiver request. The waiver is to allow ARPA to pay the District for invoices directly, rather than as a reimbursement, as is standard. ARPA is fully expected to grant the waiver.

Altman moved to approve the State ARPA draw request and the attached quarterly report as presented. Olsen seconded. No Discussion. The motion passed unanimously.

D. State ARPA Sewer Quarterly Report – Action

This was addressed in the previous section and motion.

E. Knaub and Company Accounting Contract Renewal - Action

The accounting firm has submitted a contract renewal for their 2023 services. They charge hourly and estimate the year's fees to be around \$2,500.

Altman moved to authorize himself to sign and enter this contract for accounting services as presented. Olsen seconded. No discussion. The motion passed unanimously.

III. Any Other Business Which May Properly Come Before the Board – Discuss

There was some discussion about use of purple pipe reuse water and spray irrigation as a method of disposal of treated effluent, in conjunction with the revision of the Ramshorn permit. This may facilitate the process and timing of receiving a viable discharge permit and should be evaluated in more detail. This is being considered. For long term, additional disposal would still likely be required. This would also be useful if the District were to ever be a public water supplier to reduce the potable water demands for irrigation. Winter disposal will be required – so there will need to be some combination of strategies. Bucks T-4 data is being collected to continue evaluating the site for District disposal use.

IV. Adjourn

Altman moved to adjourn the meeting at 11:51. Olsen seconded. No discussion. The motion passed unanimously.

Recording was stopped.

Public comment will be encouraged before all non-emergency non-ministerial Actions.

Minutes Drafted by: Michelle Pond, WGM Group

Minutes Approved: 7/26/2023

Signed: Scott Alman, Board President



GCCWSD MEETING ATTENDANCE SHEET

11:30 AM; 6/28/23; Zoom Only



#	Name	Affiliation	Contact	Remote Attendance?
1	Michelle Pond	WGM Group	Mpond@wgmgroup.com	X
2	Mace Mangold	WGM Group	mmangold@wgmgroup.com	X
3	Scott Altman	GCCWSD Board	orock9530@me.com	X
4	Jon Olsen	GCCWSD Board	jolsen@lonemountainland.com	X
5	Shane Strong	WGM Group	sstrong@wgmgroup.com	X
6	Kelsey Wagner	AE2S	Kesley.wagner@ae2s.com	X



PUBLIC MEETING AGENDA

Wednesday, June 28, 2023, 11:30 am

This meeting will be held via zoom only

Join Zoom Meeting:

<https://us06web.zoom.us/j/88077718729?pwd=ZTR3UGkybmpwVFJsMDZEdGRURmlGUT09>

(see next page for call in details)

- I. Regular Board Meeting Public Forum**
 - A. Call to Order/start recording
 - B. Public comment on relevant non-agenda items – *Discuss*

- II. New Business**
 - A. Fiscal Year 2024 Insurance – *Action*
 - B. BSRAD Draw Requests - *Action*
 - C. Revised State ARPA Draw Request 2 – *Action*
 - D. State ARPA Sewer Quarterly Report – *Action*
 - E. Knaub and Company Accounting Contract Renewal - *Action*

- III. Any Other Business Which May Properly Come Before the Board – *Discuss***

- IV. Adjourn**

Public comment will be encouraged before all non-emergency non-ministerial Actions.

Join Zoom Meeting

<https://us06web.zoom.us/j/88077718729?pwd=ZTR3UGkybmpwVFJsMDZEdGRURmlGUT09>

Meeting ID: 880 7771 8729

Passcode: 690501

One tap mobile

+17193594580,,88077718729#,,,,*690501# US

+12532050468,,88077718729#,,,,*690501# US

Dial by your location

• **+1 719 359 4580 US**

• **+1 253 205 0468 US**

• **+1 253 215 8782 US (Tacoma)**

• **+1 346 248 7799 US (Houston)**

• **+1 669 444 9171 US**

• **+1 669 900 6833 US (San Jose)**

• **+1 301 715 8592 US (Washington DC)**

• **+1 305 224 1968 US**

• **+1 309 205 3325 US**

• **+1 312 626 6799 US (Chicago)**

• **+1 360 209 5623 US**

• **+1 386 347 5053 US**

• **+1 507 473 4847 US**

• **+1 564 217 2000 US**

• **+1 646 931 3860 US**

• **+1 689 278 1000 US**

• **+1 929 205 6099 US (New York)**


Meeting ID: 880 7771 8729

Passcode: 690501

Find your local number: <https://us06web.zoom.us/j/khiv3Z4xD>

STATE OF MONTANA VENDOR INVOICE	<ul style="list-style-type: none"> • VENDOR RETURNS SIGNED ORIGINAL • FILE ORIGINAL WITH TRANSFER-WARRANT CLAIM.
VENDOR'S NAME AND ADDRESS	BILLED TO
	DNRC-CARDD PO Box 201601 Helena, MT 59620-1601

QUANTITY	DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED	AMOUNT
	Grant Agreement # _____ Period of Performance: _____	
GRAND TOTAL		

STATE USE ONLY APPROVED FOR PAYMENT		<i>I certify that this invoice is correct in all respects and that payment has not been received</i>	
		Vendor's Name	
		Date Processed	
Authorized Signature		Vendor's Signature	
Date	Oct 18, 2023	Title	



6/21/2023

Coleen O'Rourke
ARPA Grant Specialist
Montana Department of Natural Resources & Conservation
Via: EMAIL

Re: Gallatin Canyon Water & Sewer District Relief Request for grants AC-22-0021 and AM-22-0082

Dear Coleen,

We are seeking relief from ARPA grant AC-22-0021 and AM-22-0082 in Section 7, which states that the Subrecipient agrees to submit documentation of grant expenses it has incurred to receive reimbursement from DNRC.

We are eager to provide payment for grant-related expenses but are unable to pay the invoices/expenses related to the project for the most recent draw request. The Gallatin Canyon County Water & Sewer District (GCCWSD) does not have reserves for expenditures as large as those that are required. BRSAD, the local contribution funder, operates through reimbursement only and the GCCWSD is ineligible for InterCAP loans at this point. A draw request with invoices totaling **\$57,536.25** accompanies this letter to indicate which invoices are associated with this draw. Those expenses shown without warrant numbers have not been paid to date.

We understand and will comply with the requirement to pay the invoices within 7 days of receipt of the funds from DNRC and will provide documentation of that payment within 10 days of receipt of funds from DNRC.

Thank you for your consideration of the prompt release of funds.

Sincerely,
Gallatin Canyon County Water & Sewer District

A handwritten signature in black ink, appearing to read "Scott Altman", with a long, sweeping underline.

Scott Altman
GCCWSD President

DNRC ARPA WATER & SEWER INFRASTRUCTURE GRANT PROGRAM
 QUARTERLY PROGRESS REPORT

GENERAL PROJECT INFORMATION

Subrecipient	Gallatin Canyon County Water Sewer District
Project Title	Sewer Project Phase 1.1
Grant Agreement Number(s)	AC-22-0021, AM-22-0082
Reporting Period <i>Identify the beginning and end of the reporting period. Example: January 1, 2022 – March 30, 2022.</i>	April 1, 2023 - June 30, 2023
Project Contact: Full Name	Michelle Pond
Project Contact: Email	mpond@wgmgroup.com
Project Contact: Phone Number	(805) 215-4018

What type of report is this? (choose one)

Quarterly Progress Report *with* a reimbursement request

Quarterly Progress Report *without* a reimbursement request

Final Report (Grant Closeout) – please note final reports must meet the requirements in [Section 8. Reports and Attachment C](#) of the DNRC Grant Agreement including signed Final Report, Certificate of Compliance, AND signed Statement of Completion.

PROJECT SCHEDULE

Project Type (choose one)	(X)
Planning/Administrative (no construction)	X
Construction (may include planning and administration)	
Overall Project Status (choose one)	(X)
Not Started	
Less than 50% completed	X
50% completed or more	
Completed	

Please attach an updated [Project Schedule Form](#)

OR

Enter the PROJECTED or ACTUAL dates of each milestone below:	
Project Start Date:	03/2021
Engineering Completion Date:	04/2024
Construction Bid Date: (required)	04/2024
Construction Start Date: (required)	NA
Initiation of Operations Date: (required)	NA
Project Completion Date:	04/2024

BUDGET INFORMATION

Please attach an updated [Uniform Budget Tracking](#) spreadsheet that shows current and previous expenditures on the grant(s).

OR

Complete the following table:

	Competitive Grant <small>(Write N/A if not a part of this project)</small>	Minimum Allocation Grant <small>(Write N/A if not a part of this project)</small>
Previous Period Expenditure Total on Grant(s):		
Current Period Expenditure Total on Grant(s):		
Cumulative Expenditure on Grant(s):		
Balance Remaining on Grant(s):		

PROJECT ACTIVITY

Activity Summary/Project Status Description]

List project tasks outlined in the grant agreement. Summarize activities that occurred under each task, including tasks with no activity DURING THE REPORTING PERIOD. Provide an overview of progress on the overall project. Indicate tasks completed.

In this quarter, the GCCWSD entered into a contract with WGM Group for 30% engineering design. Additionally, surveying, preliminary discharge permitting planning, preliminary rate study, agency coordination, and groundwater monitoring were conducted. The contracts for \$750,000 Gallatin County ARPA Funds were finalized in June 2023, making those funds available to GCCWSD.

The invoices submitted for payment are from September 2022 to June 2023 and cover rate studies, preliminary discharge permitting efforts and design work. The District is catching up on accounting and therefore just now applying for reimbursement. They plan to catch up on accounting, including documentation of local match expenditures by the end of next quarter.

Problems or Concerns

Discuss any problems or concerns that have arisen (Example: problems with the schedule, subcontractors, or budget items).

The GCCWSD is currently working to address a cashflow issue. While the Phase 1.1 Canyon Sewer Project is fully funded, they do not have the cash on hand to make upcoming initial payments prior to reimbursement. Therefore, included in this draw request is a relief request letter so they can pay the outstanding invoices.

Next Quarter's Activities

Outline anticipated activities that will take place in the next quarter.

In the next quarter, WGM Group will continue preliminary collection design and the next phases of discharge permitting efforts. The GCCWSD also expects other properties to start petitioning to annex into the District.

Amendment Request

Please identify any requests for Contract Amendments (if needed) here. Contact DNRC for approval and to complete a contract amendment before making purchases or agreements on goods or services other than those specifically identified in the grant agreement. Expenses incurred that are not allowed under the grant agreement will not be paid unless the grantee obtains prior approval and an amendment is completed. Check the termination date of the contract and request more time if it will be needed. A justification must be included with your request.

None

Additional Attachments

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

Deliverables

Attach any reports or deliverables that were completed during this period.

DNRC ARPA Water & Sewer Grants Progress/Final Report

Reimbursement Request

Documents Required for Reimbursement:

The Recipient must submit a project progress report with each reimbursement request at a minimum on a quarterly basis. DNRC will not honor claims for reimbursement if DNRC has not approved the progress report or if there is a delinquent report.

Reimbursement requests must:

- ✓ Include a State of Montana vendor invoice signed by an authorized agent.
- ✓ Be billed by the tasks identified in the project scope of work and budget.
- ✓ Be supported by backup documentation of contractor invoices, receipts, cancelled checks, or other documentation of costs.

Document Links:

- [DNRC Reimbursement Request Process](#) - Overview of the process for submitting a reimbursement request to DNRC.
- [Guidance on What a DNRC Reimbursement Request Package Should Include](#) - Details on what a Subrecipient should include in their DNRC Reimbursement Request Package.
- [DNRC Vendor Invoice](#) and [Vendor Invoice Instructions](#) - All requests for reimbursement MUST be submitted using the signed Vendor Invoice with attached supporting documentation. If you have a Minimum Allocation and Competitive Grant, you must submit separate Vendor Invoices for each grant (even if requesting reimbursement at the same time).
- [Updated Uniform Budget Form \(Budget and Invoice Tracking Sheets\)](#) - This is the Excel document you submitted to your Grant Manager to satisfy Start-Up Conditions. All tabs should be updated with each reimbursement request.

ATTACHMENT B

SUBRECIPIENT: Gallatin Canyon County Water and Sewer District
PROJECT TITLE: Sewer Project Phase 1.1

ADMINISTRATION	ARPA - COMPETITIVE GRANT	Gallatin County Minimum Allocation Grant	Gallatin County Local Fiscal Recovery Funds	Local Contribution (BSRAD)	TOTAL
Legal & Professional Services	\$60,000.00	\$15,000.00		\$100,000.00	\$175,000.00
Audit Fees	\$20,000.00	\$5,000.00			\$25,000.00
TOTAL ADMINISTRATION	\$80,000.00	\$20,000.00		\$100,000.00	\$200,000.00
CONSTRUCTION RELATED ACTIVITIES					
Feasibility Study				\$175,000.00	\$175,000.00
District Planning & Outreach	\$100,000.00			\$125,000.00	\$225,000.00
Preliminary Engineering Design				\$50,000.00	\$50,000.00
Discharge Permitting	\$350,000.00	\$50,000.00		\$200,000.00	\$600,000.00
Final Engineering Design	\$800,000.00	\$250,000.00		\$1,450,000.00	\$2,500,000.00
Treatment Capacity Purchase/Agreement	\$570,000.00	\$172,480.00	\$207,520.00	\$500,000.00	\$1,450,000.00
Contingency	\$100,000.00	\$50,000.00		\$150,000.00	\$300,000.00
					\$0.00
TOTAL ACTIVITY	\$1,920,000.00	\$522,480.00	\$207,520.00	\$2,650,000.00	\$5,300,000.00
TOTAL PROJECT BUDGET	\$2,000,000.00	\$542,480.00	\$207,520.00	\$2,750,000.00	\$5,500,000.00

SUMMARY OF MATCHING FUNDS

FUNDING SOURCE	AMOUNT
Gallatin County Minimum Allocation Grant	\$542,480.00
Gallatin County Local Fiscal Recovery Funds	\$207,520.00
Local Contribution (BSRAD)	\$2,750,000.00
TOTAL	\$3,500,000.00

UNIFORM STATUS OF FUNDS SPREADSHEET FOR: Gallatin Canyon County W/Sewer Project Phase 1.1																			
DATE: 6/13/2023																			
ADMINISTRATIVE/ FINANCIAL COSTS:	ARPA - COMPETITIVE GRANT				Gallatin County Minimum Allocation Grant				Gallatin County Local Fiscal Recovery Funds				Local Contribution (BSRAD)				Total Budget		
	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Expended	Balance
Legal & Professional Services	\$60,000.00	\$21,523.64	\$5,113.35	\$33,363.01	\$15,000.00			\$15,000.00	\$0.00			\$0.00	\$100,000.00			\$100,000.00	\$175,000.00	\$26,636.99	\$148,363.01
Audit Fees	\$20,000.00			\$20,000.00	\$5,000.00			\$5,000.00	\$0.00			\$0.00	\$0.00			\$0.00	\$25,000.00	\$0.00	\$25,000.00
Total Administrative Costs	\$80,000.00	\$21,523.64	\$5,113.35	\$53,363.01	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$200,000.00	\$26,636.99	\$173,363.01
ACTIVITY COSTS:																			
Feasibility Study	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00			\$0.00	\$175,000.00			\$175,000.00	\$175,000.00	\$0.00	\$175,000.00
District Planning & Outreach	\$100,000.00	\$29,109.45		\$70,890.55	\$0.00			\$0.00	\$0.00			\$0.00	\$125,000.00			\$125,000.00	\$225,000.00	\$29,109.45	\$195,890.55
Preliminary Engineering Design	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00			\$0.00	\$50,000.00			\$50,000.00	\$50,000.00	\$0.00	\$50,000.00
Discharge Permitting	\$350,000.00	\$29,889.10	\$44,759.30	\$275,351.60	\$50,000.00			\$50,000.00	\$0.00			\$0.00	\$200,000.00			\$200,000.00	\$600,000.00	\$74,648.40	\$525,351.60
Final Engineering Design	\$800,000.00		\$7,663.60	\$792,336.40	\$250,000.00			\$250,000.00	\$0.00			\$0.00	\$1,450,000.00			\$1,450,000.00	\$2,500,000.00	\$7,663.60	\$2,492,336.40
Treatment Capacity Purchase//	\$570,000.00			\$570,000.00	\$172,480.00			\$172,480.00	\$207,520.00			\$207,520.00	\$500,000.00			\$500,000.00	\$1,450,000.00	\$0.00	\$1,450,000.00
Contingency	\$100,000.00			\$100,000.00	\$50,000.00			\$50,000.00	\$0.00			\$0.00	\$150,000.00			\$150,000.00	\$300,000.00	\$0.00	\$300,000.00
	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00				\$0.00				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00				\$0.00				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00
Total Activity Costs	\$1,920,000.00	\$58,998.55	\$52,422.90	\$1,808,578.55	\$522,480.00	\$0.00	\$0.00	\$522,480.00	\$207,520.00	\$0.00	\$0.00	\$207,520.00	\$2,650,000.00	\$0.00	\$0.00	\$2,650,000.00	\$5,300,000.00	\$111,421.45	\$5,188,578.55
TOTAL PROJECT COSTS	\$2,000,000.00	\$80,522.19	\$57,536.25	\$1,861,941.56	\$542,480.00	\$0.00	\$0.00	\$542,480.00	\$207,520.00	\$0.00	\$0.00	\$207,520.00	\$2,750,000.00	\$0.00	\$0.00	\$2,750,000.00	\$5,500,000.00	\$138,058.44	\$5,361,941.56
Copy and submit to the applicable funding agency with each drawdown request.																			
uniblack2.xls																		Total From Invoice Tracking Spreadsheet	\$ 123,081.24
		\$138,058.44												\$0.00					



PLEASE REMIT TO:
1111 East Broadway, Missoula, MT 59802
Phone: 406-728-4611

GALLATIN CANYON COUNTY WATER & SEWER
DISTRICT
PO BOX 16095
BIG SKY, MT

September 15, 2022
Project No: 200323.2
Invoice No: 66938

Project 200323.2 CANYON DISTRICT ADMIN & ENGINEERING

Email invoices to gallatincanyonwsd@gmail.com

Invoice Notes: Finalize expanded discharge study.

Professional Services from August 1, 2022 to August 31, 2022

Phase 02 Expanded GW Discharge Study

Professional Personnel

	Hours	Rate	Amount	
Senior Project Engineer	1.00	158.00	158.00	
Staff Engineer / EI / CET	34.70	121.00	4,198.70	
Totals	35.70		4,356.70	
Total Labor				4,356.70

Unit Billing

Technology Fee-Arc GIS			33.60	
Total Units			33.60	33.60

Total this Phase \$4,390.30

Total this Invoice \$4,390.30

Outstanding Invoices

Number	Date	Balance
65624	5/10/2022	17,874.07
66051	6/14/2022	20,294.68
Total		38,168.75

Total Now Due \$42,559.05

Project Manager Mace Mangold



INVOICE

PLEASE REMIT TO:
1111 East Broadway, Missoula, MT 59802
Phone: 406-728-4611

GALLATIN CANYON COUNTY WATER & SEWER DISTRICT
C/O KNAUB & COMPANY
PO BOX 161030
BIG SKY, MT 59716

March 07, 2023
Project No: 200323.5
Invoice No: 68337

Project 200323.5 CANYON DISTRICT FINANCIAL GUIDANCE SERVICES

Email invoices to gallatincanyonwsd@gmail.com and Jessica Martin-Trulen at knaubco@3rivers.net

Invoice Notes: Impact fee and rate study coordination with AE2S.

Professional Services from February 1, 2023 to February 28, 2023

Consultants

ADVANCED ENGINEERING AND ENVIRONMENTAL S		1,480.00	
Total Consultants	1.1 times	1,480.00	1,628.00
	Total this Invoice		\$1,628.00

Outstanding Invoices

Number	Date	Balance
67509	11/14/2022	848.10
67742	12/13/2022	3,523.30
67945	1/12/2023	3,248.30
68169	2/13/2023	2,762.10
Total		10,381.80

TOTAL NOW DUE \$12,009.80

Project Manager Mace Mangold



INVOICE

PLEASE REMIT TO:
 1111 East Broadway, Missoula, MT 59802
 Phone: 406-728-4611

GALLATIN CANYON COUNTY WATER & SEWER
 DISTRICT
 C/O KNAUB & COMPANY
 PO BOX 161030
 BIG SKY, MT 59716

May 08, 2023
 Project No: 220724.1
 Invoice No: 68762

Project 220724.1 CANYON SEWER ENGINEERING WORK ORDER #1

Email invoices to gallatincanyonwsd@gmail.com and knaubco@3rivers.net

Invoice Notes: Kick-off and execution strategy, Preliminary Non-degradation Analysis & Human Health Report, Data and Engineering QA/QC. Final deliverables for Phase 1 are anticipated in 1-2 weeks followed by another DEQ coordination meeting.

Professional Services from April 01, 2023 to April 30, 2023

Professional Personnel

	Hours	Rate	Amount	
Senior Project Engineer	7.00	187.00	1,309.00	
Project Engineer 1	13.40	152.00	2,036.80	
Staff Engineer 2	191.50	136.00	26,044.00	
Senior Environmental Engineer	.50	175.00	87.50	
Senior Environmental Engineer	6.50	187.00	1,215.50	
Scientist 2	2.00	137.00	274.00	
Senior Geologist	4.70	191.00	897.70	
Senior Scientist	38.60	187.00	7,218.20	
CADD Technician	3.20	101.00	323.20	
Project Assistant 1	8.00	107.00	856.00	
Totals	275.40		40,261.90	
Total Labor				40,261.90

Unit Billing

Technology Fee-Arc GIS	92.70	
Technology Fee-AutoCAD	14.40	
Total Units	107.10	107.10
Total this Invoice		\$40,369.00

Project Manager Abby Indreland

220 JTD Billed by Task Project Summary

Monday, May 8, 2023

12:56:09 PM

WGM Group Inc

For the period 4/1/2023 - 4/30/2023

	Current Invoice	JTD Invoices	Budget	JTD Budget % Billed	Estimated % Complete	Budget Unbilled
Project Number: 220724.1 CANYON DISCHARGE PERMITTING WO #1						
Phase Number: 01 DEQ Prep / Submittal Review Schedule						
Total for 01	39,233.70	39,234	41,000	95.7%		1,766
Phase Number: 02 Discharge Permitting Data Collection						
Total for 02	1,135.30	1,135	189,000	.6%		187,865
Total for 220724.1	40,369.00	40,369	230,000	17.6%		189,631



INVOICE

PLEASE REMIT TO:
 1111 East Broadway, Missoula, MT 59802
 Phone: 406-728-4611

GALLATIN CANYON COUNTY WATER & SEWER
 DISTRICT
 C/O KNAUB & COMPANY
 PO BOX 161030
 BIG SKY, MT 59716

May 10, 2023
 Project No: 200323.5
 Invoice No: 68862

Project 200323.5 CANYON DISTRICT FINANCIAL GUIDANCE SERVICES

Email invoices to gallatincanyonwsd@gmail.com and Jessica Martin-Trulen at knaubco@3rivers.net

Invoice Notes: Impact fee and rate study coordination with AE2S.

Professional Services from April 01, 2023 to April 30, 2023

Consultants

ADVANCED ENGINEERING AND ENVIRONMENTAL S		3,168.50	
Total Consultants	1.1 times	3,168.50	3,485.35
	Total this Invoice		\$3,485.35

Outstanding Invoices

Number	Date	Balance
68337	3/7/2023	1,628.00
Total		1,628.00

TOTAL NOW DUE \$5,113.35

Project Manager Mace Mangold



INVOICE

PLEASE REMIT TO:
 1111 East Broadway, Missoula, MT 59802
 Phone: 406-728-4611

GALLATIN CANYON COUNTY WATER & SEWER
 DISTRICT
 C/O KNAUB & COMPANY
 PO BOX 161030
 BIG SKY, MT 59716

June 27, 2023
 Project No: 220724.2
 Invoice No: 69244

Project 220724.2 GALLATIN CANYON SEWER ENGINEERING WO #2

Email invoices with 220 report to gallatincanyonwsd@gmail.com and knaubco@3rivers.net

Invoice Notes: Project management including sub-consultant contracting and scheduling, driller and geotechnical coordination, landowner coordination, and project schedule updates. Survey prep work in advance of field data collection. Begin 30% design including evaluating connection alternatives for Lazy J, Buck's T-4, and Ramshorn.

Professional Services from June 01, 2023 to June 30, 2023

Professional Personnel

	Hours	Rate	Amount
Senior Project Engineer	31.30	187.00	5,853.10
Project Engineer 1	.70	152.00	106.40
Senior Land Surveyor	.40	193.00	77.20
Survey Crew Chief	3.00	143.00	429.00
CADD Technician	8.00	101.00	808.00
Project Coordinator 2	2.30	123.00	282.90
Project Assistant 1	1.00	107.00	107.00
Totals	46.70		7,663.60
Total Labor			7,663.60

Unit Billing

Technology Fee-AutoCAD	36.00
Total Units	36.00 36.00

Total this Invoice \$7,699.60

Outstanding Invoices

Number	Date	Balance
68999	6/6/2023	23,184.40
Total		23,184.40

TOTAL NOW DUE \$30,884.00

Project Manager Shane Strong

220 JTD Billed by Task Project Summary

Tuesday, June 27, 2023

12:11:12 PM

WGM Group Inc

For the period 6/1/2023 - 6/30/2023

	Current Invoice	JTD Invoices	Budget	JTD Budget % Billed	Estimated % Complete	Budget Unbilled
Project Number: 220724.2 CANYON SEWER ENG WO #2						
Phase Number: 01 Project Management						
Total for 01	1,711.80	11,384	25,000	45.5%		13,616
Phase Number: 02 Data Collection						
Total for 02	1,683.00	12,614	63,000	20.0%		50,386
Phase Number: 03 Wetland & Water Resource Delineation						
Total for 03		1,833	9,500	19.3%		7,667
Phase Number: 04 Survey						
Total for 04	506.20	506	42,000	1.2%		41,494
Phase Number: 05 30% Design Development						
Task Number: 5.1 Gravity & Discharge Mains						
Total for 5.1	3,798.60	4,547	85,000	5.3%		80,453
Task Number: 5.2 Lift Station & Force Main						
Total for 5.2			83,380			83,380
Total for 05	3,798.60	4,547	168,380	2.7%		163,833
Phase Number: 06 Agency Coordination						
Total for 06			8,000			8,000
Total for 220724.2	7,699.60	30,884	315,880	9.8%		284,996